Rohlik's Tax Service
Charles P. Rohlik, Owner/Practitioner
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Daycare Worksheet

Name of Daycare Business: _____Tax ID#/SS#:_____
Are you a licensed daycare center? ☐Yes ☐No License #:_____
Address (If different than residence):_____
Do you operate your daycare out of your personal residence? ☐Yes ☐No
Months of operation during the year: _____ Still in business on December 31st? ☐Yes ☐No
Square footage of building/residence: _____ Area used for daycare: _____
Hours daycare open for business: _____

Income

Source	Amount
Parents	
States/County/Grant	
Food Program (Bring Form)	
Other:	

Expenses

	Total	Percent Used for Daycare (Tax Office Use Only)
Mortgage Interest		
Real Estate Taxes		
Insurance		
Repairs & Maintenance		
Electric		
Heat		
Sewer/Water/Garbage		
Softener Salt		
Cable		
Phone (used for daycare use)		
Internet		
Advertising		
Interest (for daycare items only)		
Professional Fees (License, Accountant, Attorney, etc.)		
Office Expense		
Equipment Rental		
Supplies		
Toys		
Food (Calculate your cost)		
Books/Magazines		
Meetings & Education		
Videos		
Gifts		
Entertainment		

Items Purchased

Date	Description	Amount Paid

Equipment Purchased

Item Purchased	Item Traded	Date Acquired	Amount Paid	Life	Expensed	Depreciation this Year

Please bring sales slip if you traded equipment. If you traded old equipment, we must file a form "LIKE & KIND EXCHANGE." We need to know what they allowed you on your trade in.

Sale of Equipment

Item	**#**	**Date Acquired**	**Date Sold**	**Sale Price**	**Cost**	**Depreciation**	**Gain/Loss**

Questions

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